CoP Frequently Asked Questions (FAQs)

SUMMARY

The 2024 CoP submission period will run from 1 April to 31 July 2024 and is a mandatory requirement for all UN Global Compact business participants.

2024 CoP submissions must be completed using the digital platform via the participant dashboard and must include:

- **CEO Statement of Continued Support**, expressing support for the UN Global Compact and renewing your ongoing commitment to the initiative and its principles, and

- **Digital questionnaire**, reporting corporate action and performance related to the Ten Principles of the UN Global Compact and the Sustainable Development Goals (SDGs) (preferred);
  AND/OR
  Sustainability report, providing an overview of corporate action and performance within the reporting period, especially related to the Ten Principles of the UN Global Compact and the Sustainable Development Goals (SDGs).

The 2024 questionnaire has been updated slightly based on stakeholder feedback for improved usability and data quality. To prepare for the 2024 CoP, we invite you to review the 2024 CoP Questionnaire and other Support Resources below.

SUPPORT RESOURCES

- **UN Global Compact Academy's CoP page**
  - Explore resources, including session recordings, the Step-by-Step CoP Submission Guide and demonstrations, content and updates, and instructions for preparing and completing the CoP.

- **HelpScout FAQ Tool**
  - Pose questions and search for up-to-date answers about CoP content, policy, and digital submissions.

- **Participant 'Office Hour' Q+A Sessions**
  - Join the CoP team on the first Wednesday of every month at 9 AM and 9 PM (ET) to hear updates and ask questions about everything related to the CoP. Session recordings are available on the CoP page of the Academy.

- **cop-support@unglobalcompact.org or UN Global Compact Local Networks**
  - Contact the CoP team or your Local Network at any time for assistance.

SUBMITTING THE MANDATORY 2024 COP

What is the 2024 Communication on Progress (CoP)?
The CoP is the main accountability mechanism for the UN Global Compact. The 2024 CoP consists of two requirements, which must be submitted through the CoP digital platform:
- CEO Statement of Continued Support; and
- Digital questionnaire

   AND/OR

   Sustainability report

What is the submission deadline for the 2024 CoP?
Mandatory 2024 CoP submissions can be submitted via the digital platform between 1 April (at 9 AM (ET)) and **31 July 2024** (at 5 PM (ET)). As a reminder, the preferred information for the 2024 CoP should be from a company's most recent, closed 12-month data collection period, ideally 2023.

How do participants access the digital platform?
All 2024 CoP submissions must be completed through the digital platform. Participants can access the platform from their participant dashboard using UN Global Compact login credentials.

Can multiple users access the digital platform and work on the CoP questionnaire?
Multi-user access is available on the digital platform for the 2024 CoP submission. **However, we recommend only one user per company access the platform at a time.** More than one user navigating through the survey will generate a notification: 'You are not on the most recent version of the page' and if two users are on the same page at the same time, only the first user to navigate away from the current page will have their responses properly saved.

Please be cautious when making text edits directly in the platform if simultaneous users from your organization may be in the questionnaire. The second user whose information is not saved will not be able to recover this information.

Is there a sustainability report upload alternative in 2024?
Yes, the sustainability report upload alternative will continue to be an option for 2024 reporting. To complete the CoP, all business participants must sign the CEO Statement of Continued Support and either the CoP Questionnaire (preferred) or the sustainability report upload alternative.

Please note that participants wishing to submit the CoP Questionnaire are welcome to upload a sustainability report as supplementary material.

Is there a penalty for failure to submit the 2024 CoP?
The 2024 CoP is a mandatory requirement for all UN Global Compact business participants. Participants that fail to submit a 2024 CoP by 31 July 2024 will be listed as 'Non-communicating' in the Global Compact system and on their participant profile.

'Non-communicating' participants that do not submit a late CoP by 31 December 2024 will be delisted from the UN Global Compact on 1 January 2025 for 'failure to report'.

FOR PARTICIPANTS WHO JOINED THE UN GLOBAL COMPACT IN 2024

Are participants that joined the UN Global Compact in 2024 expected to report for the 2024 cycle?
New joiners are required to complete and submit their first CoP within the submission period of the following calendar year after joining and will not be able to access the digital platform until that time. If a participant joined the UN Global Compact in 2024, no CoP submission is required until the 2025 reporting year.

FOR PARTICIPANTS WHO HAVE
"NON-COMMUNICATING" OR "DELISTED" STATUS

Participants obtained "Non-communicating" status before the 2024 reporting year. How can they regain "Active" status?
Participants can restore their "Active" status by submitting the two requirements, e.g., 1) the CEO Statement of Continued Support and 2) the digital questionnaire and/or a sustainability report, through the digital platform at any point before 31 July 2024.

How do I rejoin the UN Global Compact after being delisted for not reporting?In order for a business organization to rejoin the UN Global Compact, please contact info@unglobalcompact.org or your Local Network contact point to pay any outstanding fees and submit the following documents:
- A Communication on Progress (COP) reporting requirement (questionnaire or sustainability report); and
- A Letter of Recommitment

Any company that rejoins in 2024 is not required to submit a 2024 CoP through the digital platform. By submitting an updated COP as part of their rejoining application, they will have fulfilled the reporting requirements for 2024, and no further action will be required. Please note that CoPs submitted as part of the rejoining process in 2024 will not be visible on the company's public participant profile on the UN Global Compact website.

Companies that rejoin in 2024 must report a CoP through the digital platform during the 2025 reporting period and every year thereafter.

In Closing

The CoP is a critical component of UN Global Compact participants' commitment to accountability and transparency. In the coming years, CoP submissions will support the data-driven advancement of responsible business worldwide, improving companies' alignment with the Ten Principles and helping to achieve the Sustainable Development Goals, and we thank you for reporting with us.